

**City of Hazleton
2020 Budget Proposal version 1**

		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD As of 9/30/2018	PROPOSED BUDGET	Dollars	Percentage
GENERAL FUND - REVENUES							
REAL ESTATE TAXES							
301-3100	Real Estate Taxes - Current Year RE Tax Revenue based on most current total valuation of \$959,164,934. 4.76 mils to GF and a collection rate of 90%	3,775,497	3,932,186	3,612,228	3,979,573	47,387	1%
301-3300	Real Estate Taxes - 2019 Prior Year / Previous Monetization				285,000		
301-3300	Real Estate Taxes - 2018 Prior Year / Previous Monetization Revenue is derived from prior years real estate tax collections by Luzerne County's Agent Northeast Revenue.	428,116	512,000	488,119	297,000	70,000	16%
Total Real Estate Taxes		4,203,613	4,444,186		4,561,573	117,387	3%
RESIDENT TAXES							
308-3300	Residence Tax Ordinance 1949 levies a \$5 tax on all residents over the age of 21.	25,989	30,000	0	30,000	0	0%
Total Resident Taxes		25,989	30,000		30,000	0	0%
SPECIAL TAXES							
310-3010	Per Capita Tax - Current Year Ordinance 1933 levies a \$10 tax on all residents with income over \$5,000.	121,634	125,000	121,527	125,000	0	0%
310-3030	Per Capita Tax - Prior Years Prior Years collections applicable to Ordinance 1933 levies a \$10 tax on all residents with income over \$5,000.	52,356	50,000	0	50,000	0	0%
310-3100	Real Estate Transfer Tax Revenue is derived from 2.5% tax on real estate transfers collected by Luzerne County for property sold within the City. The tax is allocated 1% City, 0.5% Hazleton School District, 1% PA. The revenue in this account represents the City's share net of fees deducted by the County.	270,110	275,000	189,183	275,000	0	0%
310-3210	Earned Income Tax - Current Year Revenue is derived from the Earned Income Tax of 1% collected by Berkheimer Services. The revenue is allocated 0.5% City and 0.5% Hazleton School District under normal taxation rules. The revenue in this account represents an increase to 1.3% for city EIT collection per the Hazleton City Recovery plan for 2019	1,947,157	4,940,000	3,564,872	1,950,000	0	0%
310-3220	Earned Income Tax - Current Year EIT Levy Act 47	35,765			2,990,000		
310-3610	Local Service Tax - Current Year The Local Services Tax is a \$52 tax collected from each individual employed within the City.	335,804	345,000	233,684	345,000	0	0%

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310-3810 Business / Mercantile Tax Current Year	543,026	680,000	487,705	560,000	(120,000)	-22%
Revenue is derived from business tax returns submitted to Berkheimer Services at a rate of 1 mill for retail/wholesale sales and 2 mills for service /rentals. The city will be undertaking aggressive auditing measures to account for properties and the mayor estimates a 30% increase in revenue						
=====	=====	=====	=====	=====	=====	=====
Total Special Taxes	3,305,852	6,415,000		6,295,000	(120,000)	-4%

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LICENSES AND PERMITS						
321-3000 Building & Alterations Permits Revenue is derived from building permit fees based on the cost of each building project within the City boundaries.	229,612	220,000	165,032	220,000	0	0%
321-3200 HEALTH LICENSE/PERMIT Handicap parking permits.	3,415	0	4,694	5,000	0	0%
321-3600 Professional & Occupational Licenses Revenue is derived from the fees collected for licenses to professionals.	14,583	10,000	8,678	10,000	0	0%
321-3750 Miscellaneous Permits Revenue is derived from the fees collected a variety of permits including handicapped parking.	43,505	53,482	27,932	53,482	0	0%
321-3770 Zoning Applications Revenue is derived from the fee collected for zoning permits.	15,975	15,000	9,165	15,000	0	0%
321-3775 Zoning Appeals Revenue is derived from the fee collected for appealing zoning decisions.	11,500	12,000	8,625	12,000	0	0%
321-3780 Business Licenses Revenue is derived from licenses issued to business within the City.	191,916	140,000	79,364	142,487	2,487	1%
321-3785 Rental Property Registration Revenue is derived from the registration by every owner or responsible agent of property with the City on a form provided by the City.	48,678	50,000	39,376	50,000	0	0%
321-3787 License Fee For Towing and Private Parking Rental Revenue generated from the RFP of towing services and from the Mayor's residential parking permit initiative	0	30,000	0	0	(30,000)	
321-3788 Residence Occupation Inspection This inspection is a visual inspection mainly looking for safety hazards and unsanitary conditions along with any Code Violations.	77,140	50,021	34,640	50,021	23,000	30%
321-3800 Cable TV Franchise Fee Revenue is derived from the Service Electric cable television franchise fee.	130,165	130,000	120,727	130,000	0	0%
Total Licenses & Permits	766,489	710,503		687,990	(22,513)	-3%
NON-BUSINESS LICENSES & PERMITS						
322-3800 Street & Curb Cut Permits Fees paid by the applicant upon the issuance of a permit to make one or more openings in the pavement in any block within the time limit specified in such permit.	32,705	80,000	188,314	140,000	60,000	56%
Total Non-Bus. Licenses & Permits	32,705	80,000		140,000	65,000	56%

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		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
FINES & FORFEITS							
331-3100	Court Magistrates Fines Revenue is derived from fines and restitution collected by the Magisterial District Judge offices and remitted to the City.	263,422	235,000	175,867	235,000	0	0%
331-3110	State Police Violations Revenue is derived from fines collected by the PA State Police.	7,393	10,000	13,430	10,000	0	0%
331-3120	Violations of Ordinances Revenue is derived from fines collected for violations of City ordinances.	140	0	0	0	0	0%
331-3130	Parking Fines Revenue is derived from parking violations issued by the Police and authorized ticketing associates.	375,972	360,000	231,557	365,000	0	0%
Total Fines & Forfeits		646,927	605,000		610,000	5,000	1%
INTEREST EARNINGS							
341-3900	Interest Earned on General Fund Revenue is derived from interest earned on General Fund cash residing in checking and savings accounts.	10,483	150	0	150	0	0%
Total Interest Earnings		10,483	150		150	0	0%
RENTS & ROYALTIES							
342-3200	Rental Income from Annex Revenue is derived from the lease agreement with Lackawanna Hazleton, LLC/Lackawanna College for Broad St. Federal Building.	18,000	12,000	9,000	12,000	0	0%
342-3210	Rental Income from Office Buildings Revenue is derived from the lease agreement with Berkheimer Tax Collections (\$4,200 annually) and Community Development (\$9,210 annually).	3,500	13,410	3,150	13,410	0	0%
Total Rental Revenue		21,500	25,410		25,410	0	0%

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					<u>Dollars</u>	<u>Percentage</u>
FEDERAL CAPITAL AND OPERATING GRANTS						
351-3100 Fire Department SAFR Grant				146,194		
Income from the Federal SAFR Grant to provide additional firefighters						
=====				=====		
Total Federal Capital and Operating Grants				146,194		
STATE SHARED REVENUE						

355-3010 Public Utility Tax	12,134	13,000	0	13,000	0	0%
Revenue is derived from the Commonwealth of PA for payment in lieu of real estate taxes for property owned by public utilities (PURTA).						
355-3080 Alcoholic Beverage Tax	18,700	15,000	18,750	15,000	0	0%
Revenue is derived from liquor licenses issued within the City. The fees are collected by the Commonwealth and the number of licenses is controlled by the PA Liquor Control Board.						
355-3150 PA State Recycling Grant	29,582	20,000	3,010	20,000	0	0%
Commonwealth of PA grant to reimburse counties and municipalities 90 percent of eligible recycling program development and implementation expenses.						

Total State Shared Revenue	60,416	48,000		48,000	0	0%
INTERGOVERNMENTAL REVENUE						

359-3000 Payment in Lieu of Taxes	50,317	40,000	0	40,000	0	0%
Revenue is derived from contributions received from tax-exempt organizations that own property in the City. Hazleton City Housing Authority is currently the only contributor.						

Total Intergovernmental Revenue	50,317	40,000		40,000	0	0%

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PUBLIC SAFETY						
362-3100 Federal COPS Grant Reimbursement Revenue is derived from the reimbursement of Federal funds to the General Fund to fully fund 2 new Police officer hires.	213,018	173,000	0	55,000	(118,000)	-68%
362-3110 Copies of Accident Reports Revenue is derived from issuing accidents reports as requested.	11,275	9,000	5,010	9,000	0	0%
362-3600 Hazardous Material Recovery Reimbursement Revenue is derived from the fees collected by the Fire Bureau for each fire hazard inspection.	6,365	10,000	5,418	10,000	0	0%
362-3700 DARE Revenue Revenue is derived from donations for drug awareness proprams.	0	0		0	0	0%
362-3702 K-9 Revenue Revenue is derived from donations for the care of the City's K-9 unit.					0	0%
362-3705 Narcotics Revenue Revenue is derived from donations for drug awareness proprams.					0	0%
362-3706 Crime Watch Revenue Revenue is derived from donations for crime prevention proprams.					0	0%
362-3707 Federal Seizure Revenue Revenue is derived from the equitable sharing of the Department of Justice Asset Forfeiture Program and accounted for in Actual numbers only. The purpose is to provide supplemental Police resources and can't be used to supplant the General Fund budget.	0				0	#DIV/0!
362-3708 Evidence Seizure Revenue Revenue is derived from the equitable sharing of the Department of Justice Asset Forfeiture Program and accounted for in Actual numbers only. The purpose is to provide supplemental Police resources and can't be used to supplant the General Fund budget.					0	#DIV/0!
362-3709 PA Gaming Control Revenue Commonwealth of PA program phased out.						#DIV/0!
362-3750 Police Overtime Reimbursement Revenue is derived from Commonwealth and Luzerne County law enforcement agencies for assistance in special investigations.	93,483	70,000	48,959	70,000	0	0%
362-3800 Police Checkpoint Reimbursement Revenue is derived from the reimbursement from the Commonwealth Department of Transportation for participation in various safe driving programs.	1,520	5,000	0	5,000	0	0%
362-3801 Anti-Auto Theft Reimbursement from PA The Pennsylvania Auto Theft Prevention Authority has continued a grant to assist Hazleton's Auto Theft Unit and funds 1 investigator.	67,886	128,000	0	0	(128,000)	-100%
362-3803 Police Donations from Citizens via HCA Revenue is derived from donations from customers of the Hazleton City Authority to fund Police special projects.	0	0		0	0	0%
Total Public Safety Revenue	393,547	395,000		149,000	(246,000)	-63%

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			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
HIGHWAYS & STREETS							
363-3210	Parking Meters	129,717	140,000	73,098	125,000	0	0%
	Revenue derived from parking meter fees collected.						
363-3211	Monthly Parking Permits	95,622	80,000	64,472	80,000	0	0%
	Revenue derived from parking fees for lots and street parking.						
363-3212	Parking Garage Fees	64,075	50,000	50,031	65,000	0	0%
	Revenue derived from parking fees for the garage.						
Total Parking Revenue		289,414	270,000		270,000	0	0%
MISCELLANEOUS REVENUE							
		0	0	9,000	0	0	0%
380-3100	Miscellaneous Revenue	295,531	162,000	364,204	418,000	256,000	258%
	Anticipated Revenue from Benecon Surplus						
380-3101	Revenue from HCA	637,653	425,000	212,781	425,000	0	0%
	Revenue derived from an agreement with the Hazleton City Authority for Police, Fire, etc. services.						
380-3505	Revenue from Sale of Assets	9,000				0	0%
	Revenue derived from the sale of city assets						
Total Miscellaneous Revenue		942,184	587,000		843,000	216,000	23%

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INTERFUND TRANSFERS						
392-3102						
Transfer from Pension Fund	0	30,000		30,000	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Pension Payroll, Benefit Administration and Accounts Payable activity.						
392-3104						
Transfer from Recreation Fund	0	6,000		6,000	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Payroll, Benefit Administration and Accounts Payable activity.						
392-3201						
Transfer from Sewer Transmission Fund	0	0		0	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Accounts Payable activity. Now inactive.						
392-3202						
Transfer from Debt Service Fund	0	200		200	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Accounts Payable activity.						
392-3207						
Transfer from Stormwater Fund	0				0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Accounts Payable activity. Now inactive.						
392-3209						
Transfer from Airport Fund	0	12,000		12,000	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Payroll, Benefit Administration and Accounts Payable activity.						
392-3300						
Transfer from Hazleton Public Transit	0	0		0	0	0%
Revenue is derived from interfund transfers to the General Fund for Payroll and Benefit Administration. Utilized to pay off prior year loan.						
392-3301						
Transfer from Community Development Fund	0	3,300		3,300	0	#DIV/0!
Revenue is derived from interfund transfers to the General Fund for Payroll and Benefit Administration.						
Total Transfers from Other Funds	0	51,500		51,500	0	#DIV/0!
TOTAL GENERAL FUND REVENUES	10,749,436	13,701,749		13,897,817	196,068	2%

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GENERAL FUND - EXPENDITURES							
COUNCIL							
DEPT. 400							

5100	SALARY COUNCIL MEMBERS Salaries for 5 City Council members at \$3,850 as set forth in the City Charter.	19,249	19,250	14,067	19,250	0	0%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	1,193	1,194	872	1,194	0	0%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	279	280	204	280	0	0%
5311	ACCTG. & AUDITING SERVICES Expense incurred for the City's mandatory annual financial and single audits.	19,500	35,000	4,225	35,000	0	0%
5314	SPECIAL LEGAL SERVICES Expense incurred in 2016 for outside legal firm to specifically represent council.					0	0%
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Total Council		40,221	55,724		55,724	0	0%

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EXECUTIVE							
DEPT. 401							
5100	MAYOR SALARY Salary of the Mayor as set forth in the City Charter.	0	57,881	57,881	57,881	0	0%
5100	DEPT SALARIES Salary of the Administrative Assistant to the Mayor. (raised to 30k in 18 w/added duties)	77,316	30,600	30,600	31,212	612	2%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	300	300	300	300	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	1,691	1,691	2,074	2,074	627	37%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	4,917	5,522	3,601	5,605	169	3%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	1,150	1,291	842	1,310	39	3%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	17,785	20,217	12,927	21,126	(790)	-4%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	438	1,000	362	600	500	114%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	54	160	40	160	66	122%
5220	OPERATING SUPPLIES Supplies directly related to operation the department.	314	500	425	500	0	0%
5325	POSTAGE Expense related to mailing correspondence to outside parties.	62	250	0	250	0	0%
5353	SURETY & FIDELITY BONDS Form of insurance issued and used to manage risk and protect against damage or loss in commercial transactions. 2016 expense covers 4 year term.	683	0		0	0	0%
5450	CONTRACTED SERVICES	564		442	500		
5470	OTHER EXPENSES Any small miscellaneous purchases that can't be classified into current chart of accounts. Includes Training	4,796	5,500	4,431	5,500	3,000	63%
Total Mayor's Office		110,070	124,912		127,018	2,106	2%

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FINANCIAL ADMINISTRATION							
DEPT. 402							
5100	DIRECTOR ADMINISTRATION Salary of the Director of Administration.		73,440	73,440	74,909	1,469	2%
5100	ADMINISTRATION SALARIES Salaries for Human Resources and Accounts Receivable/Payable positions per CBA.	126,948	56,156	56,156	111,718	55,562	99%
5177	HEALTH INSURANCE REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	7,500	9,000	5,750	9,000	0	0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	0	600	300	600	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	3,272	1,864	1,863	1,864	0	0%
5183	OVERTIME Additional time beyond the normal work hours to accomplish job requirements.	3,199	2,000	5,950	5,000	3,000	250%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	8,707	8,738	6,668	8,869	131	2%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	2,036	2,044	1,559	2,075	31	2%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	5,357	931	756	27,973	27,042	505%
5193	LIFE INSURANCE Cost of life insurance paid by the City per CBA or approved management policy.	260	260	195	260	0	0%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	2,500	1,900	1,500	2,400	900	36%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	223	249	134	249	0	0%
5210	OFFICE SUPPLIES Check supply, adding machine tape, folders, etc. for office operations.	1,588	2,000	345	2,000	0	0%
5325	POSTAGE Cost to mail items applicable to City business.	0	1,500	0	1,500	0	0%
5340	ADVERTISING & PRINTING Costs of legal advertisements and printing associated costas	2,452	0	528	1,000	1,000	
5353	SURETY & FIDELITY BONDS	1,367	0		0	(1,367)	0%

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Form of insurance issued and used to manage risk and protect against damage or loss in commercial transactions. 2016 expense covers 4 year term.

**2018
Actual**

2019	2019	2020
FINAL	Current	PROPOSED
<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>

2020 vs. 2019 Budget
Dollars **Percentage**

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5355	INSURANCE - PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES, Crime, EBL and Cyber Inc 2% estimated increase	20,877	21,475	21,567	22,119	644	3%
5374	REPAIR & MAINT. SERVICES Lock and key service and copier service agreement.	997	1,200	0	1,200	0	0%
5450	Contracted Services Third party OPEB support and insurance, pension payroll and web services and IT support Ad.	58,421	42,000	152,757	77,000	35,000	83%
5470	OTHER EXPENSES Accounting software annual maintenance support and printers lease agreement.	21,685	5,140	1,162	5,140	0	0%
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Total Administration		267,389	230,497		354,876	124,379	47%

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TAX COLLECTION						
DEPT. 403						
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5315 PER CAPITA TAX EXPENSE Expense for Berkheimer Tax Service to issue and collect Per Capita Tax.	27,882	25,000	28,152	25,000	0	0%
5316 MERCANTILE TAX EXPENSE Expense for Berkheimer Tax Service to issue and collect BP Mercantile Tax.	0	12,500	0	0	0	#DIV/0!
5317 EARNED INCOME TAX EXPENSE Expense for Berkheimer Tax Service to issue and collect Earned Income Tax.	0	45,195	0	0	10,695	#DIV/0!
5318 LS TAX EXPENSE Expense for Berkheimer Tax Service to issue and collect Local Service Tax.	0	9,000	0	0	0	#DIV/0!
5319 PROPERTY TAX EXPENSE Expense for Berkheimer Tax Service to issue and collect Real Estate Property Tax.	22,745	24,000	22,790	24,000	4,000	18%
5353 SURETY & FIDELITY BONDS Form of insurance issued and used to manage risk and protect against damage or loss in commercial transactions.	0		0	0	0	#DIV/0!
5374 REPAIR & MAINT. SERVICES Cost to repair office equipment.	0	0	0	0	0	#DIV/0!
5470 OTHER EXPENSES Refunds issued on Real Estate taxes from prior years.	3,307	7,000	0	0	0	0%
=====	=====	=====	=====	=====	=====	=====
Total Outside Tax Collection	53,934	122,695		49,000	(73,695)	-137%

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SOLICITOR DEPT. 404	2018 Actual	2019	2019	2020	2020 vs. 2019 Budget	
		FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
5100 SALARY Salary for solicitor as a full time City employee. Phased out in 2016.					0	0%
5105 SERVICES CITY SOLICITOR Cost for Solicitor as an outside service on an hourly basis.	77,786	65,000	38,876	60,000	15,000	19%
5190 FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.					0	0%
5191 MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.					0	0%
5192 HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.					0	0%
5194 UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.					0	0%
5195 WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.					0	0%
5314 SPECIAL LEGAL SERVICES Cost related for legal services not provided by general solicitor, e.g. insurance and labor related issues.	41,887	35,000	43,387	45,000	0	0%
5470 OTHER EXPENSES Basically preserved for settlement of lawsuits. Reconfigure Zoning Ordinances and Recodification of City Codes.	1,386	10,000	546	5,000	(21,000)	-67%
Total Legal Services	121,059	110,000		110,000	(6,000)	-5%

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		2018 <u>Actual</u>	2019	2019	2020	2020 vs. 2019 Budget	
			<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
CITY CLERK							
DEPT. 405							
5100	SALARY CITY CLERK Salary for the City Clerk.	27,540	28,366	28,366	28,933	567	2%
5177	HEALTH INSURANCE REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	0		0		0	#DIV/0!
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	0	300	300	300	0	#DIV/0!
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	0	0	281	281	0	#DIV/0!
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	1,707	1,778	1,309	1,814	35	2%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	399	416	306	424	8	2%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	23,845	25,545	17,884	26,695	1,150	5%
5193	LIFE INSURANCE Cost of life insurance paid by the City per CBA or approved management policy.	0				0	
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	500	500	500	500	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	71	93	55	93	0	0%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, etc.	38	1,000	247	500	0	0%
5325	POSTAGE Cost to mail items applicable to City business.	52	100	0	100	0	0%
5340	ADVERTISING & PRINTING Cost to advertise City meeting notifications.	10,214	8,000	1,563	4,000	5,500	54%
5450	CONTRACTED SERVICES	1,315	0	496			
5374	REPAIR & MAINT. SERVICES Printer and copier repairs and maintenance.	0	800	0	800	0	#DIV/0!

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
5470	OTHER EXPENSES Internet services allocation and mileage reimbursement for evening Council meetings.	4,518	2,000	4,591	4,000	0	0%
=====							
	Total City Clerk	70,199	68,898		68,440	(458)	-1%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
PAYROLL						
DEPT. 407						
5100	SALARY ADMIN. ASSISTANT Salary for Payroll Specialist per CBA.	33,280	34,965	24,320	34,965	0 0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	0	0		0	#DIV/0!
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	998	999	998	1,500	0 0%
5183	OVERTIME Additional time beyond the normal work hours to accomplish job requirements.	3,588	11,000	8,941	4,000	1,000 28%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	2,348	2,265	2,124	2,265	44 2%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	549	520	497	520	0 0%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	25,992	28,380	19,494	29,657	1,277 5%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	500	500	500	500	0 0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	99	119	89	119	0 0%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, etc.	0	100	0	100	100 #DIV/0!
5450	CONTRACTED SERVICES Maintenance and support for Payroll accounting software.	904	7,000	7,116	7,000	0 0%
5470	OTHER EXPENSES Any small miscellaneous purchases that can't be classified into current chart of accounts.	0	200	0	200	200 #DIV/0!
Total Payroll		68,258	86,048		80,826	3,531 5%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
ENGINEERING							
DEPT. 408							
5100	ENGINEERING SALARIES Salary of Project Engineer as determined by DPW CBA.	60,154	61,559	44,718	63,119	1,560	3%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	0				0	#DIV/0!
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	5,414	5,432	6,119	6,119	687	13%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	4,052	4,180	3,142	4,285	82	2%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	948	978	735	1,002	19	2%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	24,560	26,110	20,091	27,285	1,175	5%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	500	500	500	500	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	366	470	284	470	0	0%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, batteries, etc.	513	700	0	700	0	0%
5321	COMMUNICATIONS PA One Call System for excavation work and internet and telephone service.	357	500	419	500	0	0%
5325	POSTAGE Cost to mail items applicable to City business.	34	100	0	100	0	0%
5340	ADVERTISING & PRINTING Cost to advertise notices and printing of certain materials	248					
5354	VEHICLE INSURANCE Cost to insure City vehicle utilized by engineer.	1,330	0	1,394	0	0	0%
5374	REPAIR & MAINT. SERVICES Repair and Maintenance of office equipment and vehicle service.	514	1,000	0	1,000	0	0%
5450	CONTRACTED SERVICES Outside engineering service provided by Alfred Benesch & Co.	35,866	30,000	16,661	30,000	0	0%
5470	OTHER EXPENSES	1,731	1,500	734	1,500	0	0%

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=====
Clothing Allowance per CBA.
=====
Total Engineering

	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	FINAL	Current	PROPOSED		
<u>2018</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
<u>Actual</u>					
===== 136,587	===== 133,029		===== 136,580	===== 3,551	===== 3%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
BUILDINGS & GROUNDS							
DEPT. 409							

5100	MAINTENANCE SALARIES Salaries for 2 maintenance personnel per CBA.	81,173	40,012	27,419	40,012	1,569	2%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	500	1,000	500	500	500	100%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	10,481	8,002	3,752	4,001	157	1%
5183	OVERTIME Additional time beyond the normal work hours to accomplish job requirements.	6,471	3,500	4,729	5,000	0	0%
5184	SHIFT DIFFERENTIAL Additional compensation for standard works hours that differ from regular business hours.	637	675	0	0	0	0%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	6,154	5,520	2,257	2,481	108	2%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	1,439	1,291	528	650	25	2%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	51,308	36,011	19,494	27,500	7,587	15%
5193	LIFE INSURANCE Cost of life insurance paid by the City per CBA or approved management policy.	820	820	0	500	0	0%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	1,000	1,000	500	500	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	11,663	9,802	4,277	5,100	(498)	-4%
5220	OPERATING SUPPLIES Cleaning, paper supplies and water for City hall.	11,497	12,000	6,205	12,000	0	0%
5230	HEATING FUEL Cost to heat City Hall, Pioneer and HPA by UGI and South Jersey Energy.	14,700	25,000	8,811	17,000	0	0%
5231	GASOLINE Allocated fuel cost from City garage utilized by maintenance workers.	0	0	0	4,000	0	#DIV/0!
5321	COMMUNICATIONS Land line and cell phone service for all staff at City Hall.	26,648	35,000	16,633	28,000	0	0%
5325	POSTAGE	4,953	4,500	0	0	3,500	71%

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5351

General cost for postage machine allocated to departments based on usage.
BUILDING INS. (PROPERTY)
Property, inland marine and general liability coverage

	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	FINAL	Current	PROPOSED	<u>Dollars</u>	<u>Percentage</u>
<u>2018 Actual</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
37,246	21,648	25,340	26,340	(11,352)	-30%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5354 VEHICLE INSURANCE Cost to insure City vehicle utilized by maintenance staff.	596	0	624	0	(1,000)	-168%
5361 ELECTRICITY Cost of electricity for City Hall, Pioneer and HPA.	23,046	22,000	6,124	18,000	2,000	9%
5364 SEWER GHJS service for City Hall.	2,877	3,000	1,706	3,000	0	0%
5366 WATER HCA service for City Hall.	2,662	2,500	1,331	2,500	0	0%
5373 BLDG. REPAIR & MAINT. Structural work and other building issues e.g. pest control.	15,308	8,000	455	6,000	0	0%
5374 REPAIR & MAINT. SERVICES Elevator service agreement and building cleaning contract	84,393	1,000	0	1,000	11,000	13%
5450 CONTRACTED SERVICES Contract for Building Cleaning	6,817			11,000		
5451 VEHICLE REPAIR & MAINT. Parts and labor to maintain vehicles.	719	1,500	0	1,500	0	0%
5470 OTHER EXPENSES Lease agreement with Norfolk Southern for property near parking garage and other items.	6,419	2,000	8,229	10,000	0	0%
===== Total Building & Grounds	409,527	245,781		226,584	(19,197)	-5%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
POLICE							
DEPT. 410							

5100	CHIEF	0	74,277	74,277	75,673	1,396	2%
	Salary for Police Chief.						
5100	NON-UNIFORMED SALARIES	107,082	74,836	53,094	74,836	0	0%
	Salary for 2 records personnel as covered under CBA.						
5102	POLICEMEN SALARIES	2,561,181	2,586,333	1,873,040	2,586,333		10%
	Salaries for 42 police officers as detailed in staffing schedule and covered by CBA.						
5151	WAGES CHECKPOINT O/T	20,787	20,000	27,067	30,000	0	0%
	Wages associated with various checkpoint programs and usually reimbursed by PA.						
5177	HEALTH INSURANCE REIMB.	14,000	18,000	10,500	15,000	(3,000)	-21%
	Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.						
5181	INCENTIVE PAY	13,900	24,400	10,600	18,000	0	0%
	Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.						
5182	LONGEVITY	101,472	161,437	82,569	125,000	(36,437)	-36%
	Additional compensation provided at increments 1% of salary for every 2 years of service.						
5183	OVERTIME	164,311	210,000	128,832	180,000	(30,000)	-18%
	Additional time beyond the normal work hours to accomplish job requirements.						
5184	SHIFT DIFFERENTIAL	28,988	25,000	19,953	25,000	0	0%
	Additional compensation for standard works hours that differ from regular business hours.						
5187	COURT PAY	31,741	20,000	20,687	25,000	0	0%
	Pay provided for attending court proceedings.						
5190	FICA	5,221	10,783	3,961	5,250	610	12%
	Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.						
5191	MEDICARE	42,770	48,200	31,291	48,200	0	0%
	The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.						
5192	HEALTH/HOSPITAL INSURANCE	820,586	848,770	580,493	824,877		0%
	Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.						
5193	LIFE INSURANCE	1,082	1,425	788	1,425	0	0%
	Cost of life insurance paid by the City per CBA or approved management policy.						
5194	UNEMP. COMP. INSURANCE	23,028	25,000	23,000	25,000	0	0%
	PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.						
5195	WORKER'S COMPENSATION	260,117	296,058	190,085	285,000	(11,058)	-4%

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Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.

	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
<u>2018</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
<u>Actual</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		

**City of Hazleton
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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
5201	UNIFORMS Cost of annual uniform allowance per CBA.	31,429	33,000	32,501	35,000	2,000	6%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, printer toner, etc.	2,145	5,000	688	5,000	0	0%
5220	OPERATING SUPPLIES Supplies for daily operation of Police Dept. e.g. evidence tape, batteries for portable radios, etc.	8,799	8,000	4,023	8,000	0	0%
5231	GASOLINE Gasoline expense allocated from City pumps utilized by Police fleet.	6,497	33,000	6,680	48,000	15,000	231%
5238	PROTECTIVE CLOTHING Cost of Ballistic Vests and any other clothing to provide overall protection.	14,355	15,000	0	15,000	0	0%
5260	WEAPONS & OTHER EQUIP. Cost of weaponry and ammunition.	9,887	20,000	14,687	20,000	0	0%
5321	COMMUNICATIONS Cost of land line, cellular and internet service for Police Dept.	21,925	7,500	13,499	20,000	12,500	57%
5325	POSTAGE Postage related to police department correspondence.	270	1,000	0	0	0	0%
5327	RADIO EQUIP. MAINT.	264	0		0	0	0%
5331	TRAVEL EXPENSES Travel related expenses applicable to attending training and development.	289	3,000	0	3,000	0	0%
5352	LAW ENFORCEMENT LIABILITY INSURANCE Cost of insurance if a false arrest and imprisonment has been committed, and so a person who has suffered harm as a result can file an intentional tort personal injury claim against those who are responsible.	39,003	40,000	40,312	42,000	2,000	5%
5354	VEHICLE INSURANCE - Covers entire vehicle fleet Cost to insure police fleet of vehicles.	20,447	40,210	21,429	40,210	0	0%
5374	REPAIR & MAINT. SERVICES Cost to maintain and repair equipment, primarily radio and computers.	7,461	5,000	2,382	5,000	0	0%
5375	MAINTENANCE K-9 UNIT Supplies and services required to maintain K9 unit, e.g. food, veterinarian visits.	5,514	2,100	2,423	3,500	1,400	25%
5450	CONTRACTED SERVICES Any contractual and annual service agreements (Livescan, Tipsoft, Online Investigation Services) as well as services provided by NEPA Health for lab work regarding arrests.	35,547	35,000	26,894	35,000	0	0%
5451	VEHICLE REPAIR & MAINT. Cost to maintain and repair police fleet of vehicles.	4,752	29,551	6,027	22,000	(7,551)	-159%
5460	MEETINGS, CONFERENCES, SEMINARS Cost to attend applicable meetings, conferences and seminars to maintain state of the art police force.	3,363	5,000	2,650	5,000	0	0%
5470	OTHER EXPENSES Miscellaneous expense that tend to be non-recurring, e.g. FEDEX, Civil Service exam related expenses.	8,631	5,000	9,328	10,000	5,000	58%
5750	CAPITAL PURCHASES Lease purchase agreement for 2014 Escape (Auto Theft Division) and five (5) 2013 Escapes.	43,565	2,000	3,295	0	0	0%

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5752

K-9 ACCOUNT

Recorded for annual audit purposes. Must be maintained separate from General Fund.

**2018
Actual**

	2019	2019	2020
	FINAL	Current	PROPOSED
	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>
	0	150	0

2020 vs. 2019 Budget
Dollars Percentage
 0 #DIV/0!

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5754 DARE ACCOUNT Recorded for annual audit purposes. Must be maintained separate from General Fund.					0	#DIV/0!
5756 NARCOTICS EXPENSE Recorded for annual audit purposes. Must be maintained separate from General Fund.					0	#DIV/0!
5757 CRIME WATCH EXPENSE Recorded for annual audit purposes. Must be maintained separate from General Fund.					0	#DIV/0!
5758 FEDERAL SEIZURE EXPENSE Recorded for annual audit purposes. Must be maintained separate from General Fund.					0	#DIV/0!
5759 EVIDENCE SEIZURE EXPENSE Recorded for annual audit purposes. Must be maintained separate from General Fund.					0	#DIV/0!
=====	=====	=====	=====	=====	=====	=====
Total Police	4,460,409	4,733,880		4,661,304	(72,576)	-2%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
FIRE							
DEPT. 411							
5100	CHIEF Salary of Fire Chief as prescribed by CBA between the City and Hazleton City Firefighters Local 507.	0	74,277		72,993		3%
5100	FIRE DEPT SALARIES Salaries of all Full Time Civil Service Firefighters serving as Deputy Chief and Firefighter as prescribed by CBA between the City and Hazleton City Firefighters Local 507.	1,115,976	1,091,088	1,007,862	1,270,015	178,927	16%
5177	HEALTH INSURANCE REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	3,667	4,000	0	4,000	0	0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	2,750	5,250	3,000	5,250	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	79,761	100,444	59,773	85,000	(15,444)	-19%
5183	OVERTIME Cost to provide a reasonable level of personel for fire suppression, rescue and other emergencies along with covering recall cost of off duty firefighters with holidays as prescribed by CBA.	129,629	90,000	19,934	40,000	(50,000)	-39%
5184	SHIFT DIFFERENTIAL All full time firefighters (Chief, Deputy and Firefighters) working the nightshift as prescribed by CBA.	20,151	36,000	16,769	26,000	(10,000)	-28%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	19,282	19,359	16,011	21,000	1,641	9%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	483,373	488,179	345,174	510,147	21,968	5%
5193	LIFE INSURANCE Cost of life insurance as prescribed by CBA.	1,044	1,400	873	1,400	0	0%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	11,000	12,500	13,000	12,500	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	120,573	136,026	100,155	128,365	(7,661)	-6%
5201	UNIFORMS Cost of annual uniform allowance as prescribed by CBA.	11,511	10,500	9,540	10,500	0	0%
5202	TURNOUT GEAR Cost of replacement of turnout gear applicable to NFPA Standard as prescribed by CBA.	6,054	15,000	14,460	15,000	0	0%

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5210 OFFICE SUPPLIES
Cost of office supplies for daily operations.

2018 <u>Actual</u>	2019	2019	2020
	FINAL	Current	PROPOSED
	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>
0	1,500	634	1,500

2020 vs. 2019 Budget

<u>Dollars</u>	<u>Percentage</u>
0	#DIV/0!

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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
5230	HEAT Cost of heating all City owned fire stations.	20,329	20,000	11,523	20,000	0	0%
5231	GASOLINE Cost of gasoline for all City owned Fire vehicles and portable gas powered equipment.	2,348	3,500	3,362	3,500	0	0%
5232	DIESEL FUEL Cost of diesel for all City owned Fire vehicles and portable gas powered equipment.	10,392	7,000	6,730	7,000	0	0%
5321	COMMUNICATIONS Cost of phone service and cell phone service for all stations and personel.	4,211	3,500	3,362	3,500	0	0%
5325	POSTAGE Cost of postage needed by Fire department.	43	50	0	50	0	0%
5331	TRAVEL EXPENSES Cost of travel and training as prescribed by CBA.	1,096	2,500	1,871	2,500	0	0%
5351	BUILDING INSURANCE Cost of building insurance protection for all City owned fire stations.	963	2,500	655	2,500	0	0%
5354	INSURANCE ON APPARATUS Auto Physical Damage portion of insurance package	9,132	18,502	9,569	18,502	0	0%
5361	ELECTRICITY Cost of electricity for all City owned fire stations.	11,216	10,000	2,335	10,000	0	0%
5364	SEWER Cost of sewage for all City owned fire stations.	2,151	1,200	1,483	1,200	0	0%
5366	WATER Cost of public water for all City owned fire stations.	2,268	1,500	1,869	1,500	0	0%
5373	BLDG. REPAIR & MAINT. Cost of maintenance and repair to all City owned fire stations.	2,246	5,000	4,054	5,000	0	0%
5374	REPAIR & MAINT. SERVICES Cost for maintenance and repair to all City owned portable equipment.	6,181	6,500	11,327	6,500	0	0%
5420	DUES, SUBSC., MEMBERSHIPS Membership cost to various organizations and fire department publications.	175	1,000	735	1,000	0	0%
5450	CONTRACTED SERVICES	1,805		936			
5451	VEHICLE REPAIR & MAINT. Cost of annual testing, certification, maintenance and repair of all City owned fire apparatus.	25,577	30,000	30,393	30,000	0	0%
5460	MEETINGS, CONFERENCES, SEMINARS Cost of attending annual conferences, seminars and training for fire personnel.	885	500	204	500	0	0%
5470	OTHER EXPENSES Cost of miscellaneous safety equipment and supplies.	5,289	5,000	3,095	5,000	0	0%
5750	CAPITAL PURCHASES Interest payment on new 2017 fire pumper. Principal portion thru CD grant proceeds.	0	9,000	2,400	9,000	0	#DIV/0!
Total Fire		2,111,078	2,212,775		2,330,922	67,163	3%

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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
PARKING							
DEPT. 412							
5100	PARKING SALARIES Salaries for 3 full time and 3 part time responsible for parking enforcement and collection of fees applicable to citations.	126,799	130,000	92,638	130,000	0	0%
5177	HEALTH INSURANCE REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	3,000	3,000	2,250	3,000	0	0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	500	1,000	700	1,000	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	4,303	4,302	3,989	4,302	0	0%
5183	OVERTIME Additional compensation for working hours in excess of regular day.	195		0		0	0%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	8,302	8,300	6,117	8,300	0	0%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	1,942	2,800	1,431	2,100	(700)	-36%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	36,617	38,270	27,827	39,992	1,722	5%
5193	LIFE INSURANCE Cost of life insurance based on hiring date as detailed in CBA.	820	820	615	820	0	0%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	3,346	3,400	3,128	3,600	200	6%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	5,708	15,174	4,171	6,000	(9,174)	-161%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, printer toner, etc.	0	500	0	500	0	
5220	OPERATING SUPPLIES Cost of parking citations and meter batteries.	6,012	5,000	1,888	5,000	0	0%
5231	GASOLINE Gasoline expense allocated from City pumps.	0	500	0	500	0	
5321	COMMUNICATIONS Cost of land line, cellular and internet service.	114	250	682	1,000	750	658%

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5325 POSTAGE
Postage related to department correspondence.
5340 ADVERTISING & PRINTING

	2018	2019	2019	2020
	<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>
	265	100	0	100
			159	

<u>2020 vs. 2019 Budget</u>	
<u>Dollars</u>	<u>Percentage</u>
0	0%
0	

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5354 VEHICLE INSURANCE Cost to insure vehicles.	0	0	0	0	0	
5374 REPAIR & MAINT. SERVICES Alarm monitoring services at parking garage.	1,544	1,000	149	1,000	0	0%
5450 CONTRACTED SERVICES Mine St. Garage Elevator Service Agreement and IT Support.	3,515	3,000	2,035	3,000	0	0%
5470 OTHER EXPENSES Miscellaneous expenses, primarily printer lease fees.	2,176	2,500	20	2,500	0	0%
Total Parking Enforcement	205,158	219,916		212,714	(7,202)	-4%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
CODE/LICENSING/PARKING						
DEPT. 413						
5100	0	38,200	0	41,000	749	#DIV/0!
5100	174,422	152,000	112,296	162,000	10,000	6%
5177	8,750	6,000	6,750	9,000	3,000	34%
5181	100	500	500	500	0	0%
5182	1,259	1,294	0	1,800	506	40%
5183	718	2,000	0	2,000	0	0%
5190	11,485	12,300	7,412	14,942	2,642	23%
5191	2,686	2,900	1,733	3,495	595	22%
5192	38,208	49,975	32,051	52,224	2,249	6%
5194	3,716	4,000	3,000	5,000	1,000	27%
5195	9,669	8,181	5,422	10,000	1,819	19%
5210	788	2,500	0	1,000	(1,500)	-190%
5220	200	2,500	406	1,500	(1,000)	-500%
5231	1,919	2,000	827	2,000	0	0%
5321	2,231	1,200	3,321	2,500	1,300	58%

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5325 POSTAGE
Postage related to department correspondence.

	2019	2019	2020
	FINAL	Current	PROPOSED
2018	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>
Actual	5,000	0	5,000
2,695			

2020 vs. 2019 Budget

<u>Dollars</u>	<u>Percentage</u>
0	0%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5340 ADVERTISING & PRINTING Publications of any advertisement related to departmental activity e.g. recycling events.	895	2,500	0	2,500	0	0%
5354 VEHICLE INSURANCE Cost to insure vehicles.	2,486	0	2,606	0	0	0%
5374 REPAIR & MAINT. SERVICES Cost related to maintenance and repair services for office equipment.	303	200	1,387	800	600	198%
5420 DUES, SUBSC., MEMBERSHIPS Any expense related to participating in applicable organizations.	0	250	0	250	0	
5450 CONTRACTED SERVICES Expenses related to contractual agreements primarily Alfred Benesch for inspections, GIS integration and Recodification of City Code.	78,053	75,000	104,080	115,000	40,000	51%
5451 VEHICLE REPAIR & MAINT. Any cost associated with maintenance and repair of Code vehicles.	2,144	1,500	0	1,500	0	0%
5470 OTHER EXPENSES Miscellaneous expenses including printer/copier leases.	2,857	5,000	1,479	5,000	0	0%
5750 CAPITAL PURCHASES Capital items purchased e.g. vehicles.					0	
===== Total Code/Licensing/Parking	===== 345,584	===== 375,000	===== 439,011	===== 64,011	===== 19%	

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
PLANNING AND ZONING							
DEPT. 414							

5105	ZONING BOARD MEMBERS Stipend paid to zoning board members.	904	1,400	592	1,400	0	0%
5106	SALARY SECRETARY Additional compensation for 1 City employee to serve as board secretary.	3,698	4,500	2,805	4,500	0	0%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	282	350	208	350	0	0%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	66	83	49	83	0	0%
5194	UNEMP COMP INS PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	98	100	82	100	0	0%
5195	WORKER COMP Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	44	50	34	50	0	0%
5210	OFFICE SUPPLIES Miscellaneous office supplies for board activity.	0	200	0	200	0	#DIV/0!
5313	PROFESSIONAL SERVICES Cost of stenographic services for hearings.	4,630	1,000	1,235	1,000	0	0%
5314	CONTRACTED LEGAL SERVICES Cost for planning commission legal services.	5,090	4,800	4,950	4,800	0	0%
5325	POSTAGE Postage related to department correspondence.	29	400	0	400	0	0%
5340	ADVERTISING & PRINTING Cost of publications related to departmental activity e.g. meetings and hearings.	7,504	6,000	8,097	6,000	0	0%
=====							
Total Planning & Zoning		22,345	18,883		18,883	0	0%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
HEALTH							
DEPT. 421							
5100	HEALTH DEPT SALARIES Salary for health officer and vector control phased out in 2018.	33,138		5,098		0	0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	0				0	
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	3,314		0		0	0%
5183	OVERTIME N/A as department has been phased out in 2018.	0		385		0	
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	2,260		340		0	0%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	529		80		0	0%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	10,857		1,562		0	0%
5193	LIFE INSURANCE N/A as department has been phased out in 2018.	0				0	
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	500		274		0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	4,283		644		0	0%
5210	OFFICE SUPPLIES N/A as department has been phased out in 2018.	0				0	
5220	OPERATING SUPPLIES N/A as department has been phased out in 2018.	0				0	
5231	GASOLINE N/A as department has been phased out in 2018.	0				0	
5321	COMMUNICATIONS N/A as department has been phased out in 2018.	0				0	
5340	ADVERTISING & PRINTING N/A as department has been phased out in 2018.	0				0	
5354	VEHICLE INSURANCE	943		988		0	0%

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5450

N/A as department has been phased out in 2018.
CONTRACTED SERVICES
N/A as department has been phased out in 2018.

2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
15,108		825		0	0%

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5451 VEHICLE REPAIR & MAINT.
N/A as department has been phased out in 2018.

5460 EDUC., SEMINARS, MEETINGS
N/A as department has been phased out in 2018.

5470 OTHER EXPENSES
N/A as department has been phased out in 2018.

Total Health

2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
0				0	
0				0	
0				0	
-----	-----	-----	-----	-----	-----
70,932	0		0	0	0%

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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
PUBLIC WORKS - STREET MAINTENANCE							
DEPT. 430							
5100	DIRECTOR DPW Salary for DPW director.	0	70,033	0	71,434	1,373	2%
5100	WAGES Salaries for 13 DPW workers as detailed in staffing schedule and covered by CBA.	740,408	718,240	578,553	552,851	(165,389)	-22%
5100(s)	STORMWATER RELATED ACTIVITY WAGES Portion of DPW Labor effort dedicated to stormwater related activity				236,936		
5177	HEALTH INS. REIMB.	3,928		2,475	4,000	4,000	
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	2,668	4,200	800	4,200	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	41,153	41,339	45,286	41,339	0	0%
5183	OVERTIME Additional compensation for hours worked in excess of normal hours per CBA.	47,305	66,000	49,213	55,000	(11,000)	-23%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	51,691	47,432	42,661	50,530	3,098	6%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	12,091	11,980	9,977	12,500	520	4%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	253,450	266,966	197,539	303,492	36,526	14%
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	8,164	8,700	8,248	8,700	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	97,021	76,832	79,509	100,000	23,168	24%
5231	GASOLINE Cost of gasoline for all City owned DPW vehicles.	106,489	68,000	67,227	52,500	7,000	7%
5231(s)	STORMWATER ACTIVITY RELATED GASOLINE				22,500		
5232	DIESEL FUEL Cost of diesel for all City owned DPW vehicles.	40,997	35,000	32,141	31,500	10,000	24%
5232(S)	STORMWATER ACTIVITY RELATED DIESEL				13,500		
5234	OIL/LUBRICANTS Cost of oil and lubricants for all City vehicles.	4,881	1,000	4,607	5,000	4,000	82%

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		2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
			<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
5238	PROTECTIVE CLOTHING Cost of boots and uniforms per CBA.	6,294	7,500	2,661	7,500	0	0%
5250	REPAIR & MAINT. SUPPLIES Cost of supplies for maintenance and repair of vehicles and equipment.	70,707	65,000	67,116	45,500	0	0%
5250(s)	STORMWATER RELATED REPAIR & MAINT. SUPPLIES				19,500		
5261	SM TOOLS & MINOR EQUIP. Cost of tools and equipment for repair work.	85	2,000	395	2,000	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	2020 vs. 2019 Budget	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5321 COMMUNICATIONS Cost of land line, cellular and internet service.	597	4,500	2,030	4,500	0	0%
5340 ADVERTISING & PRINTING Cost of publications related to departmental activity e.g. Request for Proposals (RFP).	4,779	1,500	1,339	1,500	0	0%
5354 INSURANCE ON APPARATUS - Umbrella Insurance	16,032	11,630	20,732	11,630	0	0%
5361 ELECTRICITY Cost of electricity for DPW garage.	4,810	6,500	1,169	6,500	0	0%
5373 BLDG. REPAIR & MAINT. Cost of maintenance and repair to DPW garage.	4,238	8,000	0	8,000	0	0%
5374 REPAIR & MAINT. SERVICES Cost for maintenance and repair to DPW equipment.	14,980	24,000	22,055	25,000	1,000	7%
5450 CONTRACTED SERVICES Cost for uniform service from Unifirst Corp. and alarm monitoring service.	6,286	20,000	18,529	25,000	5,000	80%
5470 OTHER EXPENSES Miscellaneous expenses e.g. spring water delivery, printer/copier lease.	14,860	6,000	4,500	15,000	9,000	61%
5750 CAPITAL PURCHASES Purchases of equipment greater than \$5,000.	0	48,000	49,978		0	#DIV/0!
=====	=====	=====	=====	=====	=====	=====
Total Streets	1,553,914	1,620,352		1,737,612	117,260	8%

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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
PUBLIC WORKS - MUNICIPAL GARAGE							
DEPT. 437							
5100	MUN. GARAGE SALARIES Salaries for 3 mechanics and 1 timekeeper.	144,200	200,000	107,694	150,000	(50,000)	-35%
5177	HEALTH INS. REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	0	0		0	0	0%
5181	INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	700	1,200	500	1,200	0	0%
5182	LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	8,698	9,500	4,756	9,500	0	0%
5183	OVERTIME Additional compensation for hours worked in excess of normal hours per CBA.	17,902	18,000	14,280	18,000	0	0%
5190	FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	10,633	14,336	7,888	10,700	(3,636)	-34%
5191	MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	2,487	3,354	1,845	2,650	(704)	-28%
5192	HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	74,200	65,558	55,115	68,508	2,950	4%
5193	LIFE INSURANCE Cost of life insurance paid by the City per CBA.	0	521	0	521	0	
5194	UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	1,568	2,000	1,618	2,000	0	0%
5195	WORKER'S COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	14,675	24,146	11,204	15,500	(8,646)	-59%
5210	OFFICE SUPPLIES General office supplies e.g. envelopes, folders, printer toner, etc.	299	1,000	40	1,000	0	0%
5230	HEAT Cost of heating DPW garage.	14,101	14,000	5,371	14,000	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
5321 COMMUNICATIONS Cost of land line, cellular and internet service.	2,330	400	65	400	0	0%
5351 BUILDING INSURANCE Cost of building insurance protection for DPW garage and facilities.	963	0	655	0	0	0%
5364 SEWER GHJS service for City garage.	755	800	812	800	0	0%
5366 WATER HCA service for City garage.	983	900	880	900	0	0%
=====	=====	=====	=====	=====	=====	=====
Total Garage	294,494	355,715		295,679	(60,036)	-20%

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		2018	2019	2019	2020	2020 vs. 2019 Budget	
		Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
MISCELLANEOUS							
DEPT. 480							
355-5403	LSA MISC GRANT EXPENSE Fee of \$100 for Local Share grant applications.	100	700		700	0	0%
5420	DUES, SUBSC., MEMBERSHIPS PA State Associations of Boroughs annual dues.	0	400		400	0	#DIV/0!
5430	INTEREST EXPENSE Interest paid on TAN Note estimate).	0	20,800		20,800	0	#DIV/0!
Total Miscellaneous		100	21,900		21,900	0	0%
INSURANCE							
DEPT. 486							
5351	GEN. LIABILITY INS. Cost of Professional Liability Insurance for City employees.	36,198	0	34,805	0	(55,000)	-152%
Total General Insurance		36,198	0		0	(55,000)	-152%
INTERFUND OPERATING TRANSFERS							
DEPT. 492							
5003	TRSF TO ACT 205 FUND Cost applicable to Non-uniformed retirees health insurance liability.	11,239	2,965,744	0	2,965,744	0	0%
Total Trans. to NU Retirees Health		11,239	2,965,744		2,965,744	0	0%
GRAND TOTAL EXPENDITURES		10,388,695	13,701,749		13,892,817	191,068	2%
BUDGET - Revenue = Expenditure		360,741	0		5,000	5,000	0%

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	2018	2019	2019	2020	2020 vs. 2019 Budget	
	Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
<u>PENSION FUND-REVENUES</u>						
CASH BALANCE CARRYOVER	0	1,339,867	0	0	(1,339,867)	#DIV/0!
Prior year cash balance utilized to balance current year budget.						
002-000-3140 STATE PENSION AID-ACT 205	729,532	700,000	5,609	770,000	70,000	10%
Additional PA state funding for distressed municipal pension plans.						
002-000-3210 EIT/ACT 205 - CURR. YR.	4,452,714	4,500,000	3,286,659	2,980,000	(1,520,000)	-34%
Supplemental Earned Income Tax collected from resident and non-resident employed to fund distressed pension plans.						
002-000-3900 INTEREST	11,741	10,000	567	1,500	(8,500)	-72%
Interest income earned from bank where EIT deposits reside.						
002-392-3001 TRANSFER FROM GENERAL FUND	110,754	120,000	11,239	2,965,744	0	0%
Transferred from GF for Non-uniformed retirees health insurance expense.						
002-392-3300 TRANSFER FROM TRANSIT	36,780	34,000	35,986	34,000	0	0%
Revenue from HPT for pro rata pension contribution based on wages.						
002-392-3301 TRANSFER FROM CD	17,731	14,000	0	14,000	0	0%
Revenue from Community Development for pro rata pension contribution based on wages.						
=====	=====	=====	=====	=====	=====	=====
Total Pension Revenue	5,359,252	6,717,867		6,765,244	47,377	1%
<u>PENSION FUND-EXPENDITURES</u>						
002-000-5125 MM0 - CITY (Non-Uniformed)	382,990				0	0%
Annual pension contribution for NU required by actuarial calculation.						
002-000-5317 EARNED INCOME TAX EXPENSE	23,285	65,000		85,000	0	0%
Cost for Berkheimer Tax Service to process Earned Income Tax collections.						
002-000-5470 OTHER EXPENSES	22,996				0	0%
Miscellaneous expenses not specific to other accounts.						
002-410-5125 MM0 - POLICE	2,819,641	3,381,827		3,397,458	15,631	1%
Annual pension contribution for Police required by actuarial calculation.						
002-410-5192 RETIREE BENEFITS - POLICE	502,993	400,000	373,743	424,000	24,000	5%
Retiree health insurance for police.						
002-411-5125 MM0 - FIRE	1,849,759	2,107,857		2,107,074	(783)	0%
Annual pension contribution for Fire required by actuarial calculation.						
002-411-5192 RETIREMENT BENEFITS - FIRE	244,581	210,000	195,406	222,600	12,600	5%
Retiree health insurance for fire.						
002-412-5125 MM0 - CITY NU		433,183		401,912	31,271	#DIV/0!
Annual pension contribution for NU required by actuarial calculation. Reclass for consistency.						
002-412-5192 RETIREE BENEFITS - NU	110,754	120,000	79,202	127,200	7,200	7%
Retiree health insurance for non-uniformed						

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	2018	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	<u>Actual</u>	<u>FINAL</u>	<u>Current</u>	<u>PROPOSED</u>	<u>Dollars</u>	<u>Percentage</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
=====						
Total Pension Expense	5,956,999	6,717,867		6,765,244	47,377	1%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>BUDGET</u>	Current <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
		Diff.		0		
<u>RECREATION FUND-REVENUES</u>						
004-301-3100 R/E TAX CURR. YR. Revenue is derived from the annual real estate tax collections of the City of Hazleton and earmarked for recreational purposes.	82,200	80,000	72,273	80,000	0	0%
004-341-3900 INTEREST EARNINGS Interest earned on bank account proceeds.	30	30	0	30	0	0%
004-367-3100 FEES, REGIST., & EVENTS Fees collected by participants for specific summer programs.	3,500	3,500	0	3,500	0	0%
004-380-3100 MISC. REVENUES Primarily U'SAGAIN LLC fee for collection bins placed at playgrounds.	500	500	98	500	0	0%
004-387-3100 CONTRIB./DONATIONS Business and individual donations for special events e.g. 4th of July Fireworks.	5,000	12,000	11,875	12,000	0	0%
Total Recreation Revenue	91,230	96,030		96,030	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
<u>RECREATION FUND-EXPENDITURES</u>						
004-452-5100 WAGES Salary for .22 director, part time maintenance and summer program staff.	22,000	22,000	17,854	22,000	0	0%
004-452-5181 INCENTIVE PAY						
004-452-5190 FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	1,250	1,250	1,107	1,250	0	0%
004-452-5191 MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	300	300	259	300	0	0%
004-452-5192 HEALTH/HOSPITAL INS Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	1,675	1,675	1,441	1,675	0	0%
004-452-5194 UNEMP. COMP. INS. PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	1,950	2,000	559	2,000	0	0%
004-452-5195 WORKMEN'S COMP. Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	1,750	1,750	1,107	1,750	0	0%
004-452-5210 OFFICE SUPPLIES Miscellaneous office supplies for summer programs.	200	200	44	200	0	0%
004-452-5220 OPERATING SUPPLIES Cost of supplies applicabe to parks and recreation, e.g. maintenance parts.	1,000	1,000	151	1,000	0	0%
004-452-5231 GASOLINE Gasoline expense allocated from City pumps.	100	100	0	100	0	0%
004-452-5276 TRANSFER TO GF - WAGES Cost of DPW workers for park and recreation facilities upkeep.	19,000	19,000	0	19,000	0	0%
004-452-5325 POSTAGE Allocation of postage expense applicable to recreation correspondence.	50	50	0	50	0	0%
004-452-5340 ADVERTISING & PRINTING Cost to advertise events and summer programs.	2,000	2,000	0	2,000	0	0%
004-452-5354 VEHICLE INSURANCE Allocation of vehicle insurance applicable to recreation truck.	200	200	74	200	0	0%
004-452-5361 ELECTRICITY Cost to supply electricity to all parks and recreation facilities.	13,000	13,000	8,094	13,000	0	0%
004-452-5374 REPAIR & MAINT. SERVICES Utilities expense, i.e. GHJS and HCA, and parts applicable to facility maintenance.	5,000	4,505	1,338	4,505	0	0%
004-452-5450 CONTRACTED SERVICES	8,855	15,000	1,547	15,000	0	0%

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004-452-5451 VEHICLE REPAIR & MAINT.
 Cost of 4th of July firework display contract or other outside repair contracts.
 Any cost associated with the repair of vehicle for recreation business.

	2019		2020	<u>2020 vs. 2019 Budget</u>	
	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
<u>2018 Actual</u>					
500	500	54	500	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
004-452-5464 PROGRAM EXPENSES Costs associated with programs utilizing recreational facilities, e.g. basketballs.	2,000	2,000	0	2,000	0	0%
004-452-5470 OTHER EXPENSES Any miscellaneous expense not applicable to other expense categories.	4,000	4,000	13,194	4,000	0	0%
004-452-5750 CAPITAL PURCHASES The cost of facility upgrades and equipment in excess of \$5,000.	1,400				0	0%
004-492-5277 TRSF TO G/F Expense for processing accounts receivable/payable and payroll/benefits for recreational personnel.	5,000	5,500	0	5,500	0	0%
=====	=====	=====	=====	=====	=====	=====
Total Recreation Expense	91,230	96,030		96,030	0	0%

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	2018 <u>Actual</u>	2019 <u>FINAL BUDGET</u>	2019 <u>Current YTD</u>	2020 <u>PROPOSED BUDGET</u>	<u>2020 vs. 2019 Budget</u>	
					<u>Dollars</u>	<u>Percentage</u>
<u>AIRPORT FUND-REVENUES</u>						
009-341-3100 MISC. REVENUE Generally revenue not identified to other accounts, e.g. vending proceeds, dumpster fees, etc.	1,500	1,500	801	1,500	0	0%
009-341-3300 AIRPORT RENT License fees and office rental, i.e. Hertz Corp.	5,000	5,000	26,167	5,000	0	0%
009-341-3301 HANGAR LEASE/RENT Revenue derived from lease agreements for hangar rentals.	120,000	150,000	87,340	150,000	0	0%
009-341-3350 BUSINESS LICENSE FEE Income from fees charged to businesses utilizing the airport as base operations.	2,100	1,750	4,521	1,750	0	0%
009-341-3500 FUEL SALES CASH Income derived from fuel sales on a cash basis.	35,000	65,000	44,042	65,000	0	0%
009-341-3501 FUEL SALES CREDIT Income derived from fuel sales utilizing credit cards.	250,000	250,000	59,522	250,000	0	0%
009-341-3830 PARKING/LANDING/TIE-DOWNS Income derived from fees for using the airport or storing planes on the grounds.	4,000	4,000	1,695	4,000	0	0%
009-341-3900 INTEREST EARNINGS Interest from cash balances in bank.	50	50	3	50	0	0%
009-344-3541 PENNDOT AIRPORT EQUIPMENT GRANT	0	0		0	0	#DIV/0!
009-345-3541 AIRPORT RSA PROJECT GRANT PENNDOT grants for airport improvements.	0	0		0	0	#DIV/0!
			176,924			
Total Airport Revenue	417,650	477,300		477,300	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	2020 vs. 2019 Budget	
		<u>FINAL BUDGET</u>	<u>Current YTD</u>	<u>PROPOSED BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
<u>AIRPORT FUND-EXPENSES</u>						
009-440-5100 WAGES Salaries for 4 part time employees to provide service and maintenance.	22,000	47,858	46,266	47,858	0	0%
009-440-5122 SALARY - AIRPORT MANAGER Salary for manager supervising day to day operations.	35,000	35,650	0	35,650	0	0%
009-440-5177 HEALTH INS. REIMB. Offered to those associates who do not participate in the City's health insurance plan as a result of being covered by a significant other's plan. Limits per CBA and \$3,000 for non CBA.	3,000		0		0	0%
009-440-5181 INCENTIVE PAY Additional compensation provided for not using annual sick time in previous year. Limits per CBA and \$300 for non CBA.	300	300	500	300	0	0%
009-440-5182 LONGEVITY Additional compensation provided at increments 1% of salary for every 2 years of service.	0	713	0	713	0	#DIV/0!
009-440-5183 OVERTIME Additional compensation provided for hours worked in excess of normal work day.	0	0	480	0	0	#DIV/0!
009-440-5190 FICA Taxes under the Federal Insurance Contributions Act (FICA) current rate is 6.2% for employer and 6.2% for employee. This represents the City's portion.	3,800	5,222	2,929	5,222	0	0%
009-440-5191 MEDICARE The hospital insurance tax, also know as Medicare current rate is 1.45% for employer and 1.45% for employee. This represents the City's portion.	900	1,222	685	1,222	0	0%
009-440-5192 HEALTH/HOSPITAL INSURANCE Cost of departmental health insurance per rates (single, employee/significant other, family) provided by the City's insurance provider for covered employees.	0	24,550	17,328	24,550	0	#DIV/0!
009-440-5194 UNEMP. COMP. INSURANCE PA UC Law sets a taxable wage base and establishes rates for employers. The wage base increases to \$10,000 for 2018 from \$9,750 and assume same rate of 5%.	1,950	2,500	1,615	2,500	0	0%
009-440-5195 WORKERS COMPENSATION Workers' compensation insurance coverage is mandatory for all employers and ensures medical and wage-loss benefits to employees who are injured during the course of their job. Rates are provided by the City's insurance carrier by job classification.	8,000	9,939	5,552	9,939	0	0%
009-440-5213 PIB INTEREST EXPENSE Interest expense incurred for loan to purchase hangars.		2,000	1,031	2,000	0	#DIV/0!
009-440-5231 GASOLINE/DIESEL FUEL Expense for gasoline and diesel for all airport vehicles and equipment.	3,000	3,000	563	3,000	0	0%
009-440-5233 AV FUEL PURCHASE Airplane fuel purchased for sale to customers.	200,000	200,000	88,417	200,000	0	0%
009-440-5325 POSTAGE Allocation of postage expense for Airport correspondence.						
009-440-5350 AIRPORT INSURANCE	5,000	5,000	3,950	5,000	0	0%

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	2018 <u>Actual</u>	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
		<u>FINAL</u> <u>BUDGET</u>	<u>Current</u> <u>YTD</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>Dollars</u>	<u>Percentage</u>
Cost associated with providing insurance for facilities and liability.						
009-440-5354 VEHICLE INSURANCE	4,000	4,000	2,356	4,000	0	0%
Cost associated with providing insurance for vehicles.						
009-440-5372 AIRPORT MAINTENANCE	24,200	26,500	13,579	26,500	0	0%
All costs associated with maintaining facilities, e.g.						
009-440-5373 BLDG. REPAIR & MAINTENANCE	5,000	4,908	872	4,908	0	0%
Costs associated with utilities, septic tank cleaning, and supplies applicable to facilities.						
009-440-5470 OTHER EXPENSES	19,000	18,938	52,232	18,938	0	0%
Miscellaneous expenses not applicable to other expense categories.						
009-440-5600 CAPITAL IMPROVEMENTS	8,000	8,000	0	8,000	0	0%
Expenses for facility upgrades in excess of \$5,000.						
009-440-5760 CAPITAL PURCHASES	2,500	5,000	46,540	5,000	0	0%
Expenses for equipment upgrades in excess of \$5,000.						
009-440-5900 HANGAR LOAN REPAYMENT	72,000	72,000	0	72,000	0	0%
Principal expense associated with PIB loan repayment for hangar purchases.						
009-440-5990 LOCAL MATCH	0	0	3,886	0	0	#DIV/0!
Expense associated with grant proceeds that is recipient's responsibility.						
=====	=====	=====	=====	=====	=====	=====
Total Airport Expense	417,650	477,300		477,300	0	0%

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	2018 <u>Actual</u>	2019 <u>FINAL BUDGET</u>	2019 <u>Current YTD</u>	2020 <u>PROPOSED BUDGET</u>	<u>2020 vs. 2019 Budget</u>	
					<u>Dollars</u>	<u>Percentage</u>
<u>DEBT SERVICE FUND</u>						
REVENUE						
023-301-3100 R/E TAX CURRENT YEAR Revenue is derived from the annual real estate tax collections value of 1.41 mil at 94% rate	1,169,440	1,226,000	1,091,949	1,284,117	0	0%
023-341-3900 INTEREST EARNINGS Interest income earned on cash deposits in bank.	400	909	50	50	0	0%
=====	=====	=====	=====	=====	=====	=====
Total Debt Service Revenue	1,169,840	1,226,909		1,284,167	0	0%
EXPENDITURES						
023-471-5216 PRIN -05 GO NOTE Par Amount/Principal due annually on December 1 for 2005 General Obligation Note.	345,000	355,000	0	355,000	0	0%
023-471-5217 INT -05 GO NOTE Interest due June 1 and December 1 for 2005 General Obligation Note.	118,710	104,910	52,455	104,910	0	0%
023-471-5220 PRIN-2015 RA LEASE REV NOTE Quarterly (3/23, 6/23, 9/23 & 12/23) payment of principal on 2015 Redevelopment Authority Lease Revenue Note.	516,102	551,110	271,605	551,110	0	0%
023-471-5221 INT-2015 RA LEASE REV NOTE Quarterly (3/23, 6/23, 9/23 & 12/23) interest of principal on 2015 Redevelopment Authority Lease Revenue Note.	165,494	130,489	69,004	130,489	0	0%
023-471-5222 PRIN-2017 PA TAX FREE LOAN To be determined payment schedule of principal on 2017 PA 10 Year Tax Free Note.		85,000	85,000	85,000	0	#DIV/0!
023-472-5277 TRANSFER TO GENERAL FUND Indirect cost allocation for providing accounts payable services.	24,534	400	0	400	0	0%
023-472-5223 PRIN-2018 WRAP Lease Agreement Payment 2019 Principal Estimate to be due annually on an unfunded debt proceeding				53,000		
023-472-5224 INT-2018 Unfunded Debt Loan Interest						
=====	=====	=====	=====	=====	=====	=====
Total Debt Service Expense	1,169,840	1,226,909		1,279,909	0	0%

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	2018	2019	2019	2020	2020 vs. 2019 Budget	
	Actual	FINAL BUDGET	Current YTD	PROPOSED BUDGET	Dollars	Percentage
<u>HIGHWAY AID FUND-REVENUES</u>						
035-341-3900 INTEREST EARNINGS Interest income derived from cash balance in bank.	350	500	24	500	0	0%
035-355-3005 MOTOR VEHICLE FUEL TAXES Income derived form PA Liquid Fuels Tax for City road maintenance.	753,225	792,892	806,651	804,651	0	0%
035-355-3006 PENN DOT AGILITY INCOME Reimbursement from Pennsylvania for street sweeping agreement for those stretches of road that is normally the state's responsibility.	1,800	1,800	0	1,800	0	0%
035-380-3100 MISC REVENUE Reimbursement from other entities for payments made from Liquid Fuels proceeds, e.g. Birch Knoll street lighting.	0	0	42,939	0	0	#DIV/0!
035-380-3102 INSURANCE REIMB Insurance proceeds for damages and losses applicable to street assets.					0	#DIV/0!
Total Liquid Fuels Revenue	755,375	795,192		806,951	0	0%
<u>HIGHWAY AID FUND-EXPENDITURES</u>						
035-430-5245 ROAD MATERIALS/PAVING Expenses applicable to materials for road upkeep, e.g. cold patch, emulsion oil and paving material.	257,375	238,192	105,540	238,192	0	0%
035-430-5250 REPAIR & MAINT. SUPPLIES Costs associated with all supplies for maintaining and repairing vehicles, street lighting and signage.	85,000	85,000	85,583	85,000	0	0%
035-430-5734 REPAIR & MAINT. SERVICES Any outside service expense for the maintenance and repair of equipment.	2,000	15,000	20,596	15,000	0	0%
035-430-5740 CAP PURCH-TOOLS & EQUIP. Expense for vehicle and equipment purchases \$5,000 or greater.	48,000	57,000	117,402	116,000	0	0%
035-432-5245 SNOW & ICE MAT. & SUPP. Cost of road salt, anti skid and supplies to maintain roads for safe winter driving conditions.	185,000	175,000	116,453	175,000	0	0%
035-432-5750 PURCHASES - MINOR EQUIPMENT The cost of smaller equipment purchases less than \$5,000.	13,000	15,000	899	15,000	0	0%
035-433-5245 OPERATING SUPPLIES (SIGNALS) The cost of supplies applicable to traffic control, e.g. signage and signal materials.	10,000	25,000	0	25,000	0	0%
035-433-5361 ELECTRICITY FOR SIGNALS Electricity cost associated with traffic signals.	30,000	85,000	102,468	85,000	0	0%
035-433-5460 CONTRACTED SERVICES The cost of outside entities to assist in snow removal and street/signal lighting.	25,000	50,000	1,673	20,000	0	0%

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035-434-5361 HIGHWAY MAINT STREET LIGHTING
 Cost for electricity associated with all City street lighting.
 =====
Total Liquid Fuels Expense

	2019	2019	2020	<u>2020 vs. 2019 Budget</u>	
	FINAL	Current	PROPOSED	Dollars	Percentage
<u>2018 Actual</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>		
100,000	50,000	6,853	20,000	0	0%
=====	=====	=====	=====	=====	=====
755,375	795,192		794,192	0	0%

2019

Total Taxable Assessed Value
\$968,852,900

Collection Rate 90%
\$871,967,610

0.89	Value of 1 mil	91%	90.50%
862,279.00	\$871,967	\$881,656	\$876,812

General Fund	4.46
Recreation Fund	0.09
Debt Service Fund	1.41
	5.96

.11 mil tax increase

2020

Total Taxable Assessed Value
\$959,164,371

Estimation of a loss of 1% Total Taxable Assed Value 2020

Collection Rate 90%	90.50%	91%
\$863,247,934	\$868,044	\$872,840

Value of 1 mil
\$863,248

Proposed

General Fund	4.46
Recreation Fund	0.09
Debt Service Fund	1.41
	5.96

Proposed

General Fund	4.76
Recreation Fund	0.09
Debt Service Fund	1.41
	6.26

5%

Proposed with amendments

General Fund	4.61
Recreation Fund	0.09
Debt Service Fund	1.41